## Email to Ms Palmer 26 May 2020

From: Lyn Piper < >
Sent: 26 May 2020 16:59

To: Charlotte Palmer < >
Cc: John Palmer < >

Subject: RE: Your ref: WK/219013621 - Arjan Borufi / Broomfield Coffee Bar, 64 Aldermans Hill,

London N13 4PP [SEC=OFFICIAL]

Dear Ms Charlotte Palmer

Please see the attached letter together with enclosures.

Yours sincerely JOHN PALMER

(Lyn Piper for and on behalf of John Palmer)



We write to advise you of our new working arrangements

In light of the latest government update to shut Schools from Friday 20<sup>th</sup> March, we have decided to close the office to the public from 5.30pm on Thursday 19th<sup>th</sup> March. We have mobilised structures and procedures to enable staff and Partners to work from home and we shall continue to offer our full range of legal services to our clients

We shall keep matters under review as the public information progresses; and subject to government updates

In the meantime please note that we will be in regular touch by e-mail and telephone and it will be business as usual. We will continue to give our clients' matters our full attention, save that we will not be holding physical meetings at our offices for the foreseeable future

Wishing you and your families well in these uncertain times

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From: Charlotte Palmer <

**Sent:** 14 May 2020 16:51

To: Lyn Piper <

Subject: RE: Your ref: WK/219013621 - Arjan Borufi / Broomfield Coffee Bar, 64 Aldermans Hill,

London N13 4PP [SEC=OFFICIAL]

Classification: OFFICIAL

Dear Mr Palmer,

Thank you for your email.

It has been brought to my attention that there have been some alterations to the front of the premises recently.

I have attached a copy of the current plan which is attached to the licence. As the plan forms part of the licence it must legally be accurate. Please speak to your client and ask him to mark on the plan any alterations that have been made so that I can see if the plan needs to be updated and if so whether this can be done via a minor variation application or whether a full variation application is required.

I have also attached guidance notes showing what needs to be shown on a plan.

Many Thanks

Charlotte Palmer Senior Licensing Enforcement Officer Environment & Operational Services Place Directorate, Enfield Council Silver Street, Enfield, EN1 3ES

E: <u>Charlotte.palmer@enfield.gov.uk</u>

T: 0208 132 2004

Website: www.enfield.gov.uk

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From: Lyn Piper < >
Sent: 14 May 2020 16:14

To: Charlotte Palmer < >
Cc: John Palmer

**Subject:** Your ref: WK/219013621 - Arjan Borufi / Broomfield Coffee Bar, 64 Aldermans Hill, London

N13 4PP

Dear Ms Palmer

Thank you so much for returning my call earlier on in the day and thank you for your constructive discussion as well.

I look forward to hearing from your colleague, the case officer, in relation to any further representations which may be issued by yourselves, following the service of the Notice.

I am discussing with my client fully, the matters which were explored in the course of our conversation and I hope to revert to you with our proposals/suggestions as to how these rather unfortunate incidences can best be addressed to the mutual satisfaction and the benefit of all concerned.

With kind regards

Yours sincerely JOHN PALMER

Lyn Piper Akin Palmer Solicitors 3 Angel Gate 326 City Road London EC1V 2PT

(T) 020 7278 2800 (F) 020 7278 6700 (E) lyn.piper@akinpalmer.com (W) http://www.akinpalmer.com

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